



Great Britannia Care Ltd
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 Alnwick
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TIME SHEET

Name: Week Ending:

Assigned With (Company Name):

FOR COMPLETION BY THE CLIENT

I/We confirm that the hours given are correct. The standard of work was satisfactory and we accept a charge for these hours. I/We agree to pay GBC Ltd in respect of the hours given within 30 days of the invoice date. I/We confirm that GBC Ltd Terms and Conditions are the sole terms of the contract.

1. In the event of the engagement by the client of a Temporary Worker supplied by GBC Ltd either (1) directly or (2) pursuant to being supplied by another Employment business, within either :- The duration of the assignment ; or 14 weeks from the start of the first assignment (the first assignment being each new assignment where there has been a break of more than 42 days (6 weeks) since the end of the previous assignment) ; or 8 weeks from the day after the last day the temporary worker worked on the assignment the Client shall be liable, to either an extended period of hire or a transfer fee the length or the amount of which has to be agreed between GBC Ltd and the client. For further information please refer to the contract and confirmation of terms of business.

| | START TIME | FINISH TIME | BREAKS / LUNCH | STANDARD HOURS | TOTAL HOURS | STAFF SIGNATURE |
|--------------|-------------------|--------------------|-----------------------|-----------------------|--------------------|------------------------|
| MONDAY | | | | | | |
| TUESDAY | | | | | | |
| WEDNESDAY | | | | | | |
| THURSDAY | | | | | | |
| FRIDAY | | | | | | |
| SATURDAY | | | | | | |
| SUNDAY | | | | | | |
| TOTAL | | | | | | |

Time sheets must reach our office by 2pm Monday, otherwise NO payment shall be made until the time sheet has been received. Time sheets can be faxed, posted or emailed to the office. No allowances can be made if you decide to post your time sheet and it does not arrive on time.

GENERAL COMMENTS

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Signature Position

Print Name Company